

MINUTES

LCWSD BOARD OF DIRECTORS MEETING

APRIL 17, 2018

PRESENT: Directors Marc Liechti, Jack Thomson, Jim Heim, and Howard Cicon, and employees Rodney Olson, General Manager, and Beth Dotson, Secretary

ABSENT: Roxanne Wadman

Director Liechti called the meeting to order at 2:00 p.m.

AGENDA: Agenda was amended to include "Grant Writer" under New Business. A motion was made by Director Thomson to accept the agenda as amended. Director Cicon seconded and motion carried.

APPROVAL OF MINUTES: The Minutes of the March 20, 2018 Board meeting were reviewed. A motion was made by Director Heim to accept these Minutes. Director Cicon seconded and motion carried.

VISITORS: None

FINANCIAL REPORT

BALANCE SHEET	
General Checking Account Balance	\$69,405.21
Water Savings Account	\$333,785.21
Sewer Savings Account	\$446,680.77
Total Current Assets	\$2,236,479.62
Total Assets	\$11,474,393.76
Checks Payable	\$4,622.36
Total Current Liabilities	\$452,027.19
Total Liabilities & Equity	\$11,474,393.76

INCOME STATEMENT SUMMARIZED		
WATER	Current YT,D	Percent of Budget
Total Revenue	\$201,349.83	78%
Total Expenses	\$304,011.21	73%
Net Income	\$180,854.46	
SEWER		
Total Revenue	\$362,595.51	74%
Total Expenses	\$447,861.58	71%
Net Income	\$177,369.14	

INCOME STATEMENT COMPARISON TO PRIOR YEAR		
	Year to Date	Prior Year to Date
Total Revenue	\$563,945.34	\$557,173.74
Total Expenses	\$751,872.79	\$736,417.20
Total Other Revenue	\$546,151.05	\$188,101.79
Net Income	\$358,223.60	\$8,858.33

CASH REPORT	
Water Fund Checking	\$2,337.44
Sewer Fund Checking	\$60,659.04
Water Savings	\$333,785.21
Sewer Savings	\$446,680.77
Sewer CD	\$34,777.05
Sewer CD	\$212,375.91
Sewer CD	\$218,312.95
Sewer CD	\$186,084.64
Petty Cash	\$200.00

A motion was made by Director Thomson to approve the financial report. Director Cicon seconded and motion carried.

BILL APPROVAL: Accounts payable for March were reviewed. Expenses of note included:

- Construction Art – Welding Safety Training
- Scott & Kienzle – Atkinson Hookup
- Mountain Equipment Technology – Transducer for Sewer System
- Lipka Builders – Water Lines for Shady Pine and Curb Stops for 2 Adjacent Lots
- Van Luven, Don – Customer Refund

The Capital One credit card statement for March was also reviewed.

A motion was made by Director Heim to approve the bills. Director Thomson seconded and motion carried.

DELINQUENT REPORT: Progress continues in collecting payment from delinquent accounts.

OLD BUSINESS:

South Eighty Water System – Pump house roof is complete. Currently working on upper connections; lower connections complete. Completion of lines is anticipated by week end. Water test on lower three lines complete. Well pump is scheduled to be installed next week.

LS 6 & 7 – Due to inclement weather, the water main replacement project was delayed. Work will commence on Wednesday, April 18, with completion expected next week.

Lakeside/Troutbeck Water Connection – The second phase of Pisk's development of Spurwing and the cabins to be built to the west of Spurwing required a deviation request to the DEQ be approved prior to a "will-serve" agreement. DEQ has sent the request to the review board recommending approval.

Cherry View Water Rights – DNRC approved the Cherry View water right application. It has now gone out for public notice. This water right will expand our place of use to Marco Bay and Caroline Point.

Lakeside Rate Increase – a motion was made by Director Cicon to approve Ordinance 18-2 amending the water base rate from \$22.88 to \$24.03 per month for the Lakeside Water System. Director Heim seconded, and motion carried.

Cherry Hill Rate Increase – a motion was made by Director Thomson to approve Ordinance 18-3 amending the water base rate from \$20.00 to \$21.00 per month for the Cherry Hill Water System. Director Cicon seconded, and the motion carried.

Mission View Rate Increase – a motion was made by Director Heim to approve Ordinance 18-4 amending the water base rate from \$20.75 to \$21.00 per month for the Mission View Water System. Director Thomson seconded, and the motion carried.

New Ordinance – Non-Compliance – Ordinance 11-2 states that “. . . anytime an existing residence is added onto, or remodeled in any way that adds additional square footage to the structure” LCWSD requires that a meter be installed. Ordinance 11-2 also states that “all new service requests will be required to provide for the installation of a water meter before the application for water or sewer services will be approved. A motion was made by Director Cicon to approve Ordinance 18-5 that directs a flat rate of \$65.00 be charged to customers who are not in compliance with this ordinance. Director Thomson seconded, and motion carried.

Project Update

None

Outside District

None

Inside District

- 37 Shady Pines Lane – new water/sewer hookup
- 48 Greenbrae (Lakeside Club) – new sewer hookup

NEW BUSINESS:

Pheasants Forever

Pheasants Forever has inquired about leasing the 90 acres currently farmed by Robert Altenburg. Mr. Altenburg's lease expires in 2019. Pheasants Forever wants to use the site for a breeding area and activities for children. They will be invited to our next meeting to further explore their request.

TB/SW/LE Plant Investment Fees

Discussed increasing the TB/SW/LE plant investment fees (PIF) to bring them in line with the other water districts. Rates will be adjusted when the developer's agreement is established to drill a new well. In the meantime, an ordinance will be created raising the PIFs by 5%.

DEQ WWTP Capacity Update

The DEQ provided an updated evaluation of the 2007 Preliminary Engineering Report (PER). The report stated that the Lakeside WWTP is adequate to serve the current user population and expansion up to an additional 250 EDUs. This is a significant reduction from the original 750 EDUs.

In addition the DEQ identified the following maintenance projects to be conducted:

- Liner leak testing for all four cells in the next 3 years;
- Sludge depths be monitored and funds reserved for eventual sludge removal; and
- Provide sample analysis for either Total nitrogen or Total Kjeldahl Nitrogen.

LCWSD will request bids for compiling an updated PER.

Grant Writer

Discussed hiring a grant writer to pursue funds for expanding sewer capacity.

The meeting adjourned at 4:10 p.m.

Respectfully submitted,

Beth Dotson, Secretary

(NEXT MEETING DATE IS TUESDAY, MAY 15, 2018)